

**NEW JERSEY TEACHERS' PROFESSIONAL DEVELOPMENT ROSTER FORM**

**PLEASE PRINT**

**Return Original With \$5.00 Processing Fee To:**

NJ School of Conservation  
1 Wapalanne Road  
Branchville, NJ 07826  
Phone: (800) 624-7780 Ext. 3  
Fax: (973) 948-5131  
Provider ID #: 182

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State, Zip: \_\_\_\_\_

School Name: \_\_\_\_\_

Total Contact Hours: \_\_\_\_\_

Session Name	Indicate Observed or Taught For Each Session	Time Started	Time Ended	Date	Total Hours

**I certify that the above information is an accurate accounting of the professional development activities *and that I have read the guidelines on the back of this page.***

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Coordinator Signature

\_\_\_\_\_  
Date

## Professional Development Guidelines

If you, or your teachers, would like to receive New Jersey Professional Development credit for your or their experiences at the New Jersey School of Conservation (NJSOC) the following important information applies:

- Inform your teachers that they may be eligible for New Jersey Professional Development credit for their teaching and/or observation of NJSOC sessions.
- At least two weeks prior to your arrival, provide our Program Coordinator, Jennifer Correa-Kreugel, with the names of each of your teachers that will teach and/or observe any sessions, and which sessions they will teach and/or observe while at NJSOC.

Credit will be recommended one time only per session taught and/or observed.

If the teacher's name is not listed on the schedule prepared by NJSOC, we cannot recommend professional credit.

This form must be signed by the Coordinator of your school's trip to NJSOC.